



# COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Meetings of the Dare County Board of Commissioners are videotaped and can be viewed at [www.darenc.com](http://www.darenc.com)

## MINUTES

### DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

**9:00 a.m., February 3, 2014**

Commissioners present: Chairman Warren Judge, District 3  
Vice-Chairman Allen Burrus, District 4  
Virginia Tillett, District 1; Wally Overman, District 1  
Max Dutton, District 2; Robert Woodard, District 2;

Commissioners absent: Jack Shea, District 5

Others present: County Manager/Attorney, Robert Outten  
Finance Director, David Clawson  
Public Information Officer, Dorothy Killingsworth  
Clerk to the Board, Gary Gross

Chairman Warren Judge called the February 3, 2013 meeting of the Dare County Board of Commissioners to order at 9:06 a.m. He invited the Rev. Ted Bishop from All Saints Episcopal Church to share a prayer, and then he led the Pledge of Allegiance to the flag. Chairman Judge thanked the dedicated men and women who provided emergency services to the County during last week's inclement winter weather.

#### **ITEM 1 – PRESENTATION OF COUNTY SERVICE PINS**

- 1) Kenny Brite, EMS Paramedic, received a 10-year pin.
- 2) Debra Bratton, Income Maintenance Caseworker, received a 15-year pin.
- 3) Roy Gibbs, Sanitation Truck Driver, received a 30-year pin.

#### **ITEM 2 – EMPLOYEE OF THE MONTH – FEBRUARY 2014**

Sara Brubaker, Media Specialist in the Public Relations Department, received the Employee of the Month certificate for February 2014 from Dorothy Killingsworth who described ways that Ms. Brubaker has made a difference for Dare County for with her talent, enthusiasm, and professionalism.

#### **ITEM 3 – PUBLIC COMMENTS**

The County Manager outlined the public comment procedure. No one in the meeting room responded to the invitation to make public comments.

#### **ITEM 4 – E911 CONSOLIDATION CONSULTANT (Att. #1)**

Mr. Outten explained that the Board had previously authorized a Request for Qualification (RFQ) and selected Mission Critical Partners as a consultant to explore a possible consolidation of E911 services with Tyrrell and Hyde counties. He said

Mission Critical Partners has submitted a fee of \$75,000 to do the project. Mr. Outten said in talking with Tyrrell and Hyde Counties it was determined that a fair arrangement might be to allocate the consultant's cost based on population, which would be 10% for Tyrrell, 13% for Hyde, and the remainder for Dare County. He added that consolidation might provide access to grant funds for building a new Emergency Operations Center (EOC). He added that the Dare County portion of the consultant's fee would come out of the Contingency Fund. Commissioner Woodard asked about the long-range project costs and Mr. Outten said the consultant's study will help determine if consolidation makes financial sense for Dare County. In response to a question from Commissioner Overman, the County Manager explained that consolidation would require additional employee costs, but it might be worthwhile if there were a significant savings in debt service on the construction of a new EOC.

**MOTION**

Vice-Chairman Burrus motioned to approve retaining Mission Critical Partners to perform the consolidation study and grant management on the cost basis outlined by the County Manager and approve the appropriate Budget Amendment.

Commissioner Dutton and Commissioner Overman seconded the motion.

VOTE: AYES unanimous

**ITEM 5 – CONSENT AGENDA**

The County Manager presented the Consent Agenda.

**MOTION**

Vice-Chairman Burrus motioned to approve the Consent Agenda:

- 1) Approval of Minutes (01.21.14) (**Att. #2**)
- 2) DHHS Social Services – Emergency Food and Shelter Budget Amendment
- 3) Tax Collection NCVTS Refund Report
- 4) Advertise 2013 Tax Year Liens

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

**ITEM 6 – BOARD APPOINTMENTS**

- 1) Alternate to the Albemarle Regional Solid Waste Management Authority

Commissioner Tillett motioned to appoint Marvin Demers.

VOTE: AYES unanimous

- 2) Planning Board

Commissioner Tillett motioned to reappoint David Overton, At Large;

Beth Midgett, District 4; and Michael Barr, District 2

Vice-Chairman Burrus seconded the motion.

VOTE: AYES unanimous

- 3) Salvo Volunteer Fire Department – Fireman's Relief Fund

Vice-Chairman Burrus motioned to appoint Clifton Duke and Todd Phillips.

Commissioner Tillett seconded the motion.

VOTE: AYES unanimous

4) Upcoming Board Appointments

The upcoming Board appointments for March and April were announced.

**ITEM 7 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS**

Vice-Chairman Burrus

- He expressed gratitude to NCDOT for all that they did during last week’s winter storm.
- Vice-Chairman Burrus acknowledged the service pin recipients and Employee of the Month, Sara Brubaker.
- He noted that during events, such as last week’s storm, there needs to be some flexibility by some of our organizations when filling positions for essential services on Hatteras Island.
- Vice-Chairman Burrus wished everyone a Happy Valentine’s Day.
- He said it is important that the international students who come to work in Dare County have safe transportation. He recommended that a community board be established with the municipalities to look into providing some type of public transportation for these students. Chairman Judge recalled that some years ago there may have been a pilot program that did not experience much ridership. He asked the County Manager to research what had been done and report back to the Board. It was agreed that Mr. Outten would raise the issue at his monthly meeting with the Town Managers, and Chairman Judge would do the same with the Municipal Mayors.

Commissioner Overman

- He congratulated the service pin recipients and the Employee of the Month.

Commissioner Woodard

- He recognized the Employee of the Month and the service pin recipients.

Commissioner Dutton

- He thanked NCDOT and Dare County Public Works for their efforts during last week’s winter storm. He noted that the County was well managed during the event and that there was great communication.
- Commissioner Dutton acknowledged the service pin recipients and thanked Employee of the Month Sara Brubaker for her efforts on behalf of the Bicycle and Pedestrian Safety Committee.
- He asked the County Manager for an update on the control system for the Detention Center. Mr. Outten said there have been issues with the bidding process. He added that he has talked with Detention Center staff and the Sheriff and reported that a decision has not yet been made.
- Commission Dutton announced that a meeting will be held tomorrow pertaining to international students that come to work on the Outer Banks.

Commissioner Tillett

- She thanked the County Manager and staff for keeping everyone up to date with what was happening during last week's winter storm. She acknowledged that there are things that will need fine-tuning in the future in our effort to keep everyone safe.
- Commissioner Tillett recognized the service pin recipients and Employee of the Month and noted that one day she hopes a decent raise can be given to those who dedicate themselves to giving long periods of service to Dare County.

Chairman Judge – None

**MANAGER'S/ATTORNEY'S BUSINESS**

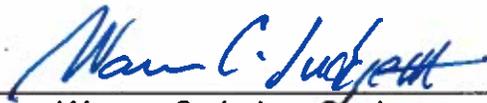
1. The County Manager commended County employees including EMS and Public Works for the remarkable job they did during last week's winter storm. He also thanked the Volunteer Fire Departments throughout Dare County for their dedicated service to the community.

At 9:51 a.m., the Board of Commissioners adjourned until 5:00 p.m., February 17, 2014.



Respectfully submitted,

By:   
Gary Gross, Clerk to the Board

APPROVED: By:   
Warren C. Judge, Chairman  
Dare County Board of Commissioners