



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Meetings of the Dare County Board of Commissioners are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., June 3, 2013

The following Minutes include a Special Meeting with the Board of Education that was held at 2:00 p.m. June 3, 2013 (Page #9)

Commissioners present: Chairman Warren Judge, District 3
Vice-Chairman Richard Johnson, District 1
Virginia Tillett, District 1; Max Dutton, District 2;
Robert Woodard, District 2; Allen Burrus, District 4;
Jack Shea, District 5

Commissioners absent None

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Killingsworth
Clerk to the Board, Gary Gross

Chairman Warren Judge called the June 3, 2013 meeting of the Dare County Board of Commissioners to order at 9:05 a.m. He invited Commissioner Allen Burrus to share a prayer, and then he led the Pledge of Allegiance to the flag. Chairman Judge asked for a motion to add agenda item 10 to conduct a Closed Session.

MOTION

Commissioners Tillett and Shea motioned to add a Closed Session to the Agenda. Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 1 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Julie Anderson, EMS Paramedic, received a 10-year pin.
- 2) Susan Henderson, Social Worker III, received a 10-year pin.
- 3) Donna Creef, Planning Director, received a 25-year pin.
- 4) Prentiss Spencer, Grounds Maintenance, received a 30-year pin.

ITEM 2 – EMPLOYEE OF THE MONTH – JUNE 2013

Tim White presented the Employee of the Month certificate to Allison Mazzenga, Dare County Center Fitness Coordinator. He described her as a dedicated professional who displays a passion for her job that is second to none. He outlined her academic

achievements and noted that Ms. Mazzenga always has a smile. Ms. Mazzenga invited everyone to participate in classes and fitness activities at the Dare County Center.

ITEM 3 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments. The following spoke:

1. Loismary Hoehne, President of Food for Thought, announced that the group has received a \$20,000 grant from the Wal-Mart Foundation and wishes to withdraw its 2014 request for county funding. She noted that they will be asking for help again in the future and thanked the Board for its support in helping them reduce hunger in Dare County.

ITEM 4 – SERVICE RECOGNITION – DARE CO. VETERANS ADVISORY COUNCIL

Members of the Dare County Veterans Advisory Council joined Chairman Judge in awarding certificates of appreciation to Council Chairman Clarence Skinner, and Vice-Chairman Moncie “Punk” Daniels. As their tenure on the council ends, the two men were honored for their service during its productive first year. Council Member Dale Draper explained that the Dare County Veterans Advisory Council is the only such council in any of the 100 North Carolina counties. Chairman Judge read the inscription on each honoree’s certificate. Mr. Skinner thanked the Board for forming the Veterans Advisory Council and described it as a strong and active group. He also explained the purpose of the new Dare County Veterans I.D. Card. Mr. Daniels thanked the members of the Council for their valuable service. Chairman Judge also acknowledged Dare County Veterans Service Officer, Rhonda Creef, for all that she does for local veterans.

ITEM 5 – RESOLUTION SUPPORTING CONTINUED STATE FUNDING FOR ROANOKE ISLAND FESTIVAL PARK

The County Manager explained that one version of the North Carolina budget defunds the operation of Roanoke Island Festival Park. Chairman Judge presented a Resolution seeking continued State funding for the facility.

MOTION

Commissioner Shea motioned to adopt a Resolution supporting continued State funding for the operation of the Roanoke Island Festival Park.

Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

ITEM 6 – CONSENT AGENDA (Att. #1)

The County Manager presented the Consent Agenda.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (05.20.13)
- 2) Dare MedFlight Repairs Refund Contingency from Various Dept’s Budgets

- 3) Workers' Compensation and Liability & Property Insurance Renewal
- 4) Hurricane/Disaster Debris Removal Interlocal Agreements
- 5) Budget Amendment to Receive Federal Reimbursements
- 6) Roanoke Island Water Project Assessment Deletions

Commissioner Burrus and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 7 – BOARD APPOINTMENTS

1) Airport Authority

Two vacancies were announced on the Airport Authority Board due to resignations.

Commissioner Shea nominated Deke Bolte and David Twiddy.

Commissioner Tillett nominated Robert Neilson.

The Board appointed Deke Bolte & David Twiddy. (The 2 nominees with the most votes)

VOTE: AYES (4) for Deke Bolte (Commissioners Johnson, Dutton, Shea, Woodard)

AYES (6) for David Twiddy (Commissioners Judge, Johnson, Burrus, Dutton, Shea, Woodard)

AYES (3) for Robert Neilson (Commissioners Judge, Burrus, Tillett)

2) COA Board of Trustees

Commissioner Burrus motioned to reappoint Fletcher Willey.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

3) Dare County Board of Adjustment

Commissioner Burrus motioned to reappoint Thomas Murphy and David E. Jones, Jr.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

4) Dare County Commission for Working Watermen

Vice-Chairman Johnson motioned to reappoint Phil Haywood, Dewey Hemilright, and Mike Johnson.

Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

5) Dare County Transportation Advisory Board

Commissioner Shea motioned to reappoint Marla Hueston, Andy Szakos, Amy Montgomery, and Paul Keller.

Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

6) Hatteras Community Center Board

Commissioner Burrus motioned to reappoint Ernie Foster, Geraldine Farrow, and Ricki Shepherd.

Commissioner Tillett and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

7) Health Board

Commissioner Shea motioned to reappoint Allen Burrus and Dr. Christian Lige'.
Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

8) Juvenile Crime Prevention Council

Commissioner Tillett motioned to reappoint Robert Trivette, Tripp Hobbs, Vance Haskett, Jennifer Karpowicz, Sherri Ellington, Sarah Massey, Bonnie Bennett, Virginia Tillett, Pat Hudspeth, Richard J. Martin, Anne Thomas, Natalie Evans, Jay Burrus, Katherine Irby, Malinda Lathan, Loretta Michael, and Lora Gilreath. She also motioned to appoint Gail Hutchison for the Sheriff's seat held by Jeff Deringer.

Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

9) Library Board - Dare

Commissioner Tillett motioned to reappoint Lisa Phillips.

Commissioner Dutton and Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

10) Manns Harbor Community Center Board

Commissioner Tillett motioned to reappoint Rodney Ballance, Bett Beasley, and Vickie Craddock.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

11) Oregon Inlet and Waterways Commission

Commissioner Burrus motioned to reappoint Jed Dixon, David May, Arvin Midgett, and Fletcher Willey.

Commissioner Tillett seconded the motion.

VOTE: AYES unanimous

Vice-Chairman Johnson announced that he would like to resign from the Oregon Inlet and Waterways Commission and give someone from the Oregon Inlet Task Force Advisory Committee an opportunity to participate. His resignation was accepted by Chairman Judge and Commissioner Woodard said he would follow-up to obtain a nomination recommendation from the Oregon Inlet Task Force Advisory Committee.

12) Roanoke Island Community Center Board

Commissioner Tillett motioned to reappoint Roland Bowser, Betty Selby, Dorothy Tillett, and Willie Brickhouse.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

13) Rodanthe-Waves-Salvo Community Center Board

Commissioner Tillett motioned to reappoint Joey O'Neal.

Commissioner Dutton and Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

14) Social Services Board

Commissioner Woodard expressed interest in having Commissioners rotate off boards after several terms in order to give other Board Members an opportunity to serve and asked Chairman Judge to consider rotating off of the Social Services Board.

Commissioner Tillett noted that the Chairman has done a fantastic job on the Social Services Board and said she supports him continuing in that capacity.

Vice-Chairman Johnson motioned to appoint Commissioner Woodard.

Commissioner Shea seconded the motion.

The Board appointed Commissioner Robert Woodard.

VOTE: AYES (4) Commissioners Judge, Johnson, Shea, and Woodard

15) UNC Coastal Studies Institute Board of Directors

Vice-Chairman Johnson motioned to appoint Chairman Judge.

Commissioner Woodard seconded the motion.

VOTE: AYES unanimous

16) Veterans Advisory Council

Commissioner Shea nominated Andy Cagiano.

Commissioner Tillett nominated Lynda Hester.

The Board appointed Andy Cagiano & Lynda Hester to the 2 openings on the Council.

VOTE: AYES unanimous

17) Upcoming Board Appointments for July and August 2013

The upcoming Board Appointments were announced for July and August 2013.

RECESS: 9:53 a.m. – 10:13 a.m.

ITEM 8 – MANAGER’S RECOMMENDED BUDGET FOR FY 2014 (Att. #2)

County Manager, Robert Outten, presented a list of changes for the previously submitted 2014 budget. He outlined the recommended revisions and added that the budget will also need to be adjusted based on the announcement made today during Public Comments by Food for Thought that they would like to withdraw their request for County funding in the 2014 budget.

Mr. Outten fielded questions from the Board about the budget. Commissioner Shea asked why vehicle replacements have been delayed. The Manager explained that the Capital Improvement Fund has had limited resources and noted that the County is trying to get back on track with scheduled vehicle replacements. Commissioner Shea also asked the Manager to clarify plans about funding a pilot program to convert County vehicles to propane. Vice-Chairman Johnson said in the future he would like to see Mr. Outten’s salary as County Manager and County Attorney, be split into two positions. He said one person cannot do the job of two people. Chairman Judge expressed the need to look at employment succession plans for a couple of critical positions in County Departments.

Commissioner Shea expressed interest in having the Board take a hard look at special appropriations. He questioned whether this funding should be ongoing for organizations or given as seed money to help groups get started until they can stand on their own. Commissioner Tillett suggested that rules and criteria need to be established. The County Manager explained how special appropriations have been handled in the past on an individual basis and said some of them could be put into specific County departmental budgets. Mr. Outten recommended that he and the Finance Director work to develop alternatives for handling special appropriations and present them to the Board. By consensus, the Board agreed.

Commissioner Woodard asked if the upcoming salary study would include a compression analysis. The County Manager said when the Request for Qualification (RFQ) is prepared it will include a compression analysis and anything else the Board wants. Commissioner Woodard questioned if the budget has been reexamined to identify additional cost savings. Mr. Outten explained that in order to make additional funding cuts, he would need specific guidance and priorities from the Board. In response to concerns expressed by Commissioner Woodard about including a Cost of Living Allowance (COLA), Mr. Outten reviewed the COLA amount that is part of the General Fund, and the portion that comes from other funds that are not in the tax base. Commissioner Woodard said that if the budget is approved and it contains a COLA, he will instruct the County Manager and Finance Director that he will not accept a 3% COLA increase in his stipend.

MOTION

Commissioner Burrus motioned to approve the Manager's recommended budget for Fiscal Year 2014 including the changes presented today by the County Manager. Commissioner Dutton seconded the motion.

VOTE: AYES (4) Chairman Judge, Commissioners Burrus, Tillett, and Dutton
NOES (3) Vice-Chairman Johnson, Commissioners Shea and Woodard

ITEM 9 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Commissioner Virginia Tillett

- She reported that Dare Day was a wonderful event and thanked everyone who worked so hard on the project, especially Melva Garrison and her staff. She acknowledged those who were specially honored at the event including Phil and Sally Scarborough and Lynn Foster.
- Commissioner Tillett expressed interest that County service facilities, such as the Dare County Center, get the financial help they need to offer weekend hours.

Commissioner Allen Burrus

- He thanked the service pin recipients and the Employee of the Month for the good job they do for the County.
- Commissioner Burrus expressed kudos to Food for Thought, the group who today withdrew their request for 2014 county funding. He complimented their work helping children in need.

- He reported that Dare Day was very enjoyable and thanked Melva Garrison. He acknowledged Lynn Foster, who was honored at Dare Day, and said she has done a good job for the community.
- Commissioner Burrus announced that dredging is underway in Hatteras Inlet to help ferries get through.
- He gave thanks that we have a summer season to help the economy rebound.

Commissioner Jack Shea

- He said that as an attendee of Dare Day he was well pleased with the event.
- Commissioner Shea thanked the service pin recipients and the Employee of the Month for their efforts that make Dare County such a wonderful place.

Vice-Chairman Richard Johnson

- He mentioned receiving a letter from Kill Devil Hills about beach nourishment funding and asked if that will be an agenda item. He was told by Chairman Judge that it will be presented at a future meeting.
- Vice-Chairman Johnson commented on his vote against the budget and expressed concern for employees who will get a raise and then have to give it back due to increased property taxes.
- He expressed appreciation for what Chairman Judge has done on the Social Services Board.

Commissioner Robert Woodard

- He commended Food for Thought for withdrawing their request for county funding after receiving resources from Wal-Mart.

Commissioner Max Dutton

- Reported that he has received excellent reports about Dare Day and expressed regrets that he was unable to attend.
- He voiced appreciation for the service pin recipients. He also complimented Employee of the Month, Allison Mazzenga.
- Commissioner Dutton thanked the County Manager and Finance Director for their hard work and effort on the budget.
- He expressed his appreciation for those who participated in today's Veterans Advisory Council presentation.

Chairman Warren Judge

- He described Dare Day as a glorious day and cited it as one of the many outstanding festivals that occur throughout the year in Dare County communities. He voiced the need for a festival event to be held every weekend of the year.
- Chairman Judge said the coastal area came together in battling the Game Fish Status bill. He thanked the 59 people who traveled to Raleigh to speak before the Legislature about the destructive nature of the bill. He warned that the measure will come up again and we cannot let down our guard.

- He congratulated all high school seniors graduating this weekend from Dare County Schools. He gave the details for each commencement ceremony and saluted all the graduates.

MANAGER'S/ATTORNEY'S BUSINESS

1. County Manager, Robert Outten, reported that the Stumpy Point Volunteer Fire Department is in the process of reorganizing. He said until they obtain their non-profit status, help is needed from the County Finance Department to process invoices and write checks to assure that the Fire Department will be able to serve the community. He added that when their non-profit documentation is ready, the County will turn check-writing authority back over to the Fire Department.

MOTION

Commissioner Tillett motioned to empower the County Manager to do the steps outlined in order to keep the Stumpy Point Volunteer Fire Department solvent and functioning.

Commissioner Shea and Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

2. Mr. Outten informed the Board that Planning Director, Donna Creef, has sent letters to people in violation of the Dare County sign ordinance seeking their compliance. He said if the letters are ignored the next step would be to enforce the ordinance, unless the Board directs otherwise. Chairman Judge noted that the sign ordinance, adopted in 2003, is not a new policy.

ITEM 10 – CLOSED SESSION (Added to the agenda by motion at the start of the meeting)

The County Manager identified a need for the Board to go into Closed Session pursuant to the provisions of North Carolina General Statutes 143-318.11(a)(6) for a personnel matter, and 143-318.11(a)(3) to preserve the attorney-client privilege, and to approve the Minutes of the previous Closed Session.

MOTION

Commissioner Shea motioned to go into Closed Session pursuant to the provisions of the North Carolina General Statutes cited by the County Manager/Attorney.

Commissioner Burrus and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

At 11:19 a.m., the Board of Commissioners exited the room to meet in Closed Session. They reentered at 12:39 p.m. The County Manager reported that the Board met in Closed Session and approved Minutes of the previous Closed Session and talked with the County Attorney regarding a personnel matter and took no other action.

Chairman Judge announced that the Board will be in recess until 2:00 p.m. today at which time a Special Meeting will be held in another room that does not have the capability to provide audio/video coverage.

AT 12:40 P.M. THE DARE COUNTY BOARD OF COMMISSIONERS RECESSED UNTIL 2:00 P.M. JUNE 3, 2013 FOR A SPECIAL MEETING.

SPECIAL MEETING

Chairman Warren Judge reconvened the June 3, 2013 meeting of the Dare County Board of Commissioners at 2:06 p.m. in Room #238 of the Dare County Administration Building. He explained that the purpose of the session was to have a Special Meeting with the Dare County Board of Education (BOE) on school capital issues.

All Dare County Commissioners were present for the Special Meeting except for Vice-Chairman Johnson. Present for the Board of Education was Chairman Ben Sproul, Vice-Chairman Benjamin Cahoon, Bea Basnight, Margaret Lawler, and David Oaksmith. Attending with the BOE was Superintendent, Dr. Sue Burgess; Asst. Superintendent, John Winston; Finance Officer, Anna McGinnis; Facilities Director, Jim Winebarger; and Administrative Assistant to the Superintendent, Georgia Sellers.

Mr. Sproul explained that for years the BOE has been working diligently to do more with less. He said this has resulted in fewer staff and larger class sizes, which becomes more challenging each year. Mr. Cahoon presented a PowerPoint on a proposed addition of six classrooms to Manteo Elementary School. He detailed the need for additional instructional space and showed plans on how that could be accomplished along with the projected costs. Mr. Cahoon said the BOE's recommended design would cost \$2.9 million. He presented a project timeline that would complete construction by the summer of 2014 in time for the 2014-2015 school year.

The Board of Education then fielded questions about the project from Dare County Commissioners. In response to an inquiry from Commissioner Shea about revising school attendance lines instead of new construction, Mr. Cahoon distributed a handout on Enrollment and Building Capacity, which was then discussed. Mr. Sproul summarized that construction is a better solution than moving school attendance lines. Mr. Shea expressed concerns about security based on the location of the proposed addition. Commissioner Tillett asked for clarification about cafeteria space and the impact that a new building would have on the playground facility. Mr. Cahoon reviewed lunchtime logistics that have been designed for greater efficiency and Mr. Winebarger outlined the project's impact on playground space. Commissioner Shea urged that any new construction should encourage the use of local labor. The group also engaged in discussion of the project timeline, the grade levels that would likely use the new facility, and the reliability of BOE enrollment projections.

Mr. Sproul thanked the Board of Commissioners for their time and asked them to try to make this project happen for the good of Dare County students.

AT 3:06 P.M. THE DARE COUNTY BOARD OF COMMISSIONERS ADJOURNED
UNTIL 5:00 P.M. ON JUNE 17, 2013.



Respectfully submitted,

By: 
Gary Gross, Clerk to the Board

APPROVED:

By: 
Warren C. Judge, Chairman
Dare County Board of Commissioners