



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Meetings of the Dare County Board of Commissioners are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., September 9, 2013

Special Note –

The Board of Commissioners meeting originally scheduled for September 3, 2013, was postponed until September 9, 2013 in honor of Vice-Chairman Richard Johnson who died on August 29, 2013.

Commissioners present: Chairman Warren Judge, District 3
Virginia Tillett, District 1; Max Dutton, District 2;
Robert Woodard, District 2; Allen Burrus, District 4;
Jack Shea, District 5

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Killingsworth
Clerk to the Board, Gary Gross

Chairman Warren Judge called the September 9, 2013 meeting of the Dare County Board of Commissioners to order at 9:03 a.m.

He announced that the Board would begin the meeting by reflecting on the life and service of Vice-Chairman Richard Johnson, a dear friend and dedicated public servant who recently lost his battle with cancer.

Several former Commissioners who served with Vice-Chairman Johnson were present including Renee Cahoon, Punk Daniels, Mike Johnson, Bobby Owens, Anna Sadler, and Stan White.

Chairman Judge and Commissioners Tillett, Burrus, Dutton, Shea, and Woodard each paused to personally reflect and share the many ways that Vice-Chairman Johnson touched their lives. He was fondly remembered for his service, his faith, his principles and his character.

It was noted that the Johnson family was invited to attend and that there will be an honoring ceremony in the future when the family will be present.

Former Commissioner Mike Johnson shared a special prayer to close the remembrance period for Vice-Chairman Richard Johnson. Afterward the pledge of Allegiance was conducted and the Board commenced work on their scheduled agenda.

ITEM 1 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Kelly Hickman, EMS, received a 10-year pin from Capt. John Jones.
- 2) Jodi Francis, Health Dept, received a 10-year pin from Debbie Dutton.
- 3) Karen Stanberry, Social Services, received a 15-year pin from Willer Spencer.
- 4) Kathleen Pugh, EMS, received a 20-year pin from Capt. John Jones.
- 5) Sylvia Willis, EMS, received a 25-year pin from Capt. John Jones.
- 6) Bonnie Bennett, Friends of Youth, received a 25-year pin from Tim White.

ITEM 2 – EMPLOYEE OF THE MONTH – SEPTEMBER 2013

Allen Moran, Sheriff's Office, received the Employee of the Month certificate from Sheriff Doug Doughtie. Mr. Moran was described as an outstanding role model who inspires young people. He was recognized for going above and beyond the call of duty.

ITEM 3 – PUBLIC COMMENTS

The County Manager outlined the public comment procedure. No one in the meeting room responded to the invitation to make public comments.

ITEM 4 – CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING (Att. #1)

Dare County was presented a Certificate for Excellence in Financial Reporting by the Government Finance Officers Association for its Comprehensive Annual Financial Report (CAFR). Chairman Judge noted that this is the 22nd consecutive year that Dare County has received this prestigious award. Finance Director David Clawson accepted a plaque on behalf of the County and Assistant Finance Director Sally DeFosse accepted the award of Financial Reporting Achievement. County Manager Outten added that this award not only recognizes the County's budgetary efforts, but it saves taxpayers money by helping to generate a better bond rating.

ITEM 5 – AMENDMENTS TO DARE COUNTY CODE TO REVISE BOARD OF ADJUSTMENT/CUP PROCEDURES

Planning Director Donna Creef presented changes adopted by the North Carolina General Assembly that will affect boards of adjustment in the review of variances, and for planning boards and elected boards during the review of Conditional Use Permits (CUPs). She explained that a public hearing is required on the revised regulations.

MOTION

Commissioner Shea motioned to schedule a Public Hearing for 10:00 a.m., October 7, 2013 on the revised regulations.

Commissioner Burrus and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 6 – APPOINTMENT OF NOMINATING COMMITTEE FOR CONSOLIDATED HUMAN SERVICES AGENCY (Att. #2)

Mr. Outten explained that the next step in the process of consolidating the Health Department with the Transportation Department is appointing a Nominating Committee to submit names of nominees for the Consolidated Human Services Board. He said the statutes require that the nominating committee have representation from the

Department of Social Services, Health, and Mental Health and that the Board's representative to each of those agencies is Commissioner Woodard (Social Services), Commissioner Burrus (Health), and Commissioner Dutton (Mental Health). Chairman Judge asked for a motion to appoint the three Commissioners as a Nominating Committee with Commissioner Dutton to serve as Committee Chairman.

MOTION

Commissioner Shea motioned to appoint Commissioners Burrus, Dutton and Woodard with Commissioner Dutton to serve as Committee Chairman.

Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

ITEM 7 – BUDGET AMENDMENT FOR APPOINTMENT OF CONSOLIDATED HUMAN SERVICES DIRECTOR (Att. #3)

A Budget Amendment was presented for salary and fringe benefit changes related to the change in job duties for the Consolidated Human Services Director.

MOTION

Commissioner Shea and Commissioner Burrus motioned to approve the Budget Amendment.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 8 – CONSENT AGENDA (Att. #4)

The County Manager presented the Consent Agenda.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (08.19.13)
- 2) Application Service Provider Agreement Renewal – Tyler Technologies, Inc.
- 3) Outer Banks Bluegrass Festival Fireworks Display October 4, 2013
- 4) Community of Juvenile Services Budget Amendment

Commissioner Dutton and Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

ITEM 9 – BOARD APPOINTMENTS

- 1) Dare County Center Advisory Board – to be considered at the next meeting.

- 2) Dare Day Committee

Commissioner Burrus motioned to reappoint Melva Garrison and Virginia Tillett.

Commissioner Shea and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

- 3) Nursing Home Community Advisory Council

Commissioner Tillett motioned to reappoint Appollonia (Bella) Reber.

VOTE: AYES unanimous

- 4) Upcoming Board Appointments

The upcoming Board appointments for October and November were announced.

ITEM 10 – COMMISSIONERS’ BUSINESS

Commissioner Dutton

- He recognized the service pin recipients & Employee of the Month, Allen Moran.
- Commissioner Dutton announced that the Bicycle and Pedestrian Safety Coalition will have a strong presence when the new Scenic Byways pathway project on Hatteras Island is dedicated. Mary Helen Goodloe-Murphy provided details about the dedication ceremonies to be held September 14 in Rodanthe-Waves-Salvo, and September 15 in Avon.

Commissioner Tillett – None

Commissioner Burrus – None

Commissioner Shea

- He thanked the service pin recipients and Allen Moran, Employee of the Month.
- Commissioner Shea said he was glad the Board presented a tribute to Richard Johnson at the beginning of the meeting.

Commissioner Woodard

- He thanked the Board for allowing time for comments to be made about Richard Johnson and his service to the community.
- Commissioner Woodard announced that Tracey Johnson, who serves on the Albemarle Commission, is running unopposed for the NCACC (North Carolina Association of County Commissioners) District 1 seat. He said voting will be done on September 12, 2013 and asked the Board to support her in this position.

MOTION

Commissioner Tillett motioned to support Tracey Johnson for the NCACC District 1 seat.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

Chairman Judge

- He announced that public hearings are scheduled this week on the proposed federal designation of critical habitat for sea turtles along the Atlantic coast.

MANAGER’S/ATTORNEY’S BUSINESS

1. Mr. Outten said two physician groups have asked about renting space in vacant County property located in Nags Head. He said if the Board would like to pursue this, he will get proposals to bring back for review and approval. By consensus, the Board agreed that the County Manager should proceed accordingly.
2. The Manager explained that the County has discussed with the Towns that are considering beach nourishment projects how funds might be fairly allocated. He

summarized scenarios and outlined possible criteria for a Memorandum of Understanding (MOU) about the distribution of beach nourishment funds. By consensus, the Board directed the Manager to move forward in preparing an MOU for Board approval.

- 3. Mr. Outten reported that the EMS Director has asked to unfreeze two Paramedic and two Intermediate staff positions in order to help reduce overtime costs. He noted that the request is budget neutral and would allow the Department to run safer, cheaper, and more efficiently.

MOTION

Commissioner Shea motioned to unfreeze the EMS positions outlined by the County Manager on a budget neutral basis.

Commissioner Burrus and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

- 4. The Manager said meetings have been conducted with adjoining counties about possibly consolidating 911 emergency call center services. He explained that a consultant is needed to advise the group in order to proceed further. Mr. Outten asked for authorization to issue a Request for Qualification (RFQ) and noted that a future Memorandum of Understanding (MOU) would be presented to the Board setting forth the details of a possible arrangement to consolidate 911 services

MOTION

Commissioner Shea motioned to authorize the Manager to issue an RFQ.

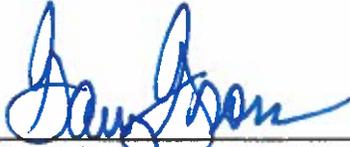
Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

AT 10:18 A.M. THE DARE COUNTY BOARD OF COMMISSIONERS ADJOURNED UNTIL 5:00 P.M. ON SEPTEMBER 16, 2013.



Respectfully submitted,

By: 
Gary Gross, Clerk to the Board

APPROVED:

By: 
Warren C. Judge, Chairman
Dare County Board of Commissioners