



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., October 20, 2014

Commissioners present: Chairman Warren Judge, District 3
Virginia Tillett, District 1; Wally Overman, District 1
Max Dutton, District 2; Robert Woodard, District 2;
Jack Shea, District 5

Commissioners absent: Vice-Chairman Allen Burrus, District 4

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com

Chairman Judge called the meeting to order at 5:03 p.m. He invited the Rev. Margaret Sequeira from the Unitarian-Universalist Church to share a prayer, and then he led the Pledge of Allegiance to the flag.

Chairman Judge announced that prior to commencing with the scheduled agenda items the County Manager would review the rate structure for the Water Department. Mr. Outten outlined the history of the Roanoke Island water system and the reasons for the expansion project. He also summarized the parameters that were put in place to keep customer costs as affordable as possible. He reviewed a consultant's analysis presented during the budget preparation process that recommended a greater percentage of fixed costs be recovered from revenue sources not dependent on the amount of water used, which led to an increase in the minimum rate. He noted that the increase did not protect customers who were zero gallon users and recommended that a non-metered rate, currently at \$15, be applied to zero gallon users on Roanoke Island retroactive to the last bill. He said this would put them where they were prior to the rate change. He added that these customers would remain grandfathered on the impact fee and have no reconnect fee at the time of future connection.

MOTION

Commissioner Tillett motioned to adopt the recommendations outlined by the Manager to change the water rate structure especially for those who are zero gallon users.

Commissioners Dutton, Shea, and Overman seconded the motion.

VOTE: AYES unanimous

ITEM 1 – PUBLIC COMMENTS

The County Manager outlined the public comments procedure. No one in the meeting room responded to the invitation to make public comments.

ITEM 2 – REPORT ON EBOLA PREPAREDNESS

Jay Burrus, Health and Human Services Director, introduced the team that has been working on Dare County's Ebola preparedness plan. He identified Sandy Sanderson and Drew Pearson from Dare County Emergency Management, John Watts with EMS, Amy Montgomery and Elaine Campbell from The Outer Banks Hospital, and Dr. Sheila Davies, Director of Dare County's Public Health Division. Dr. Davies gave details about the history, status, transmission, and symptoms of the disease. She also described Ebola preparations underway in North Carolina and in Dare County. Dr. Davies outlined procedures that would occur if a patient were to go to a local doctor's office with flu like symptoms and say that he or she had been exposed to someone with Ebola. The team answered Commissioner questions about costs, first responder risks, decontamination procedures, protective equipment, and availability of needed supplies.

ITEM 3 – ARCHITECT RFQ – DEPT OF HEALTH & HUMAN SERVICES BUILDING

David Clawson explained that a Request for Qualifications had been advertised for architectural services for the design phase of a project for the DHHS Buildings. He noted that responses were received from Oakley Collier in Rocky Mount and MHA Works in Greenville. Mr. Clawson reported that the Capital Improvements Planning Committee recommended Oakley Collier. During discussion, Commissioner Woodard asked that the costs for the 8,000 sq. ft. common intake area and the 4,000 sq. ft. remodel portion be broken out separately.

MOTION

Commissioner Tillett motioned to authorize the County Manager to negotiate a contract with Oakley Collier to be returned to the Board for approval, acceptance, and appropriate budget action.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 4 – PUBLIC HEARING – FY2016 NCDOT 5310 GRANT APPLICATION (Att. #1)

At 6:10 p.m., the Dare County Board of Commissioners held a Public Hearing to receive input concerning the FY2016 NCDOT 5310 Program Grant Application. The County Manager conducted the hearing and explained the procedure for making comments. No one responded to the invitation to address the Board. Chairman Judge closed the hearing at 6:11 p.m. During discussion of the item, the County Manager clarified for Commissioner Woodard that Dare County's match is being provided by another grant.

MOTION

Commissioner Shea motioned to approve the grant application and Resolution
Commissioner Dutton and Commissioner Overman seconded the motion.

VOTE: AYES unanimous

ITEM 5 – CONSENT AGENDA

The Manager presented the Consent Agenda. The items were visually displayed in the meeting room and read into the record. During discussion, Mr. Outten clarified that the Dare County Hazard Mitigation Plan would be incorporated in a regional plan; however, it would not go away.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (10.06.14) **(Att. #2)**
- 2) Dare County Transportation – System Safety Program Plan 2014
- 3) 2014 Progress Report of Hazard Mitigation Plan
- 4) Tax Collectors September 2014 Report
- 5) Fessenden Center Grant

Commissioner Dutton and Commissioner Overman seconded the motion.

VOTE: AYES unanimous

ITEM 6 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Chairman Judge

- He explained how actions of the Dare County Commission for Working Waterman in 2008 resulted in the Outer Banks Seafood Festival, which held its 3rd annual event on Saturday and attracted 9,000 to 10,000 people. The Chairman recognized local Watermen who are regarded as the fathers and grandfathers of our local fishing industry with over 300 years' experience. He also thanked county staff for their hard work on the Seafood Festival.

Commissioner Woodard

- He echoed the Chairman's comments on the Outer Banks Seafood Festival. He noted that there were great bands and wonderful food. He expressed excitement for the future and the potential of what can be accomplished at the event site.
- Commissioner Woodard reported that the County hosted a meeting last week of the Albemarle Commission, for which he serves as Chair. He thanked staff for organizing the event and Commissioners Judge, Shea, Overman for attending.

Commissioner Dutton

- He joined in praising the success of the Outer Banks Seafood Festival and said a great event like that should be done every weekend in Dare County.

Commissioner Tillett

- She thanked all those who participated in the Outer Banks Seafood Festival and agreed that events need to be done regularly at the site in Nags Head.
- Commissioner Tillett asked Board Members to let her know if there are any items they would like her to take to the next Tourism Board meeting.
- She reported on last week's celebration of the Dare County Center's five-year anniversary. She said citizens are proud of the facility and that it is going strong and looks good. She thanked Board Members for attending the event.

- Commissioner Tillett thanked the local fire departments for opening up their facilities during Fire Prevention Week to help educate children about fire safety.
- She complimented Nags Head and Kitty Hawk elementary schools for putting on great fall festivals.

Commissioner Shea

- He thanked staff for making the Outer Banks Seafood Festival a successful event that attracted a large crowd.

Commissioner Overman

- He congratulated the organizations who founded the Outer Banks Seafood Festival. He suggested that the event could be improved by addressing the long food and beverage lines. He added that it was ludicrous that Outer Banks Catch was not allowed to sell t-shirts at their booth. He thanked county staff for their efforts regarding the Seafood Festival.
- Commissioner Overman recommended that a webcam be installed on the Bonner Bridge that would give mariners real time information about the conditions at Oregon Inlet.

MANAGER'S/ATTORNEY'S BUSINESS

1. The Manager acknowledged the positive remarks made by Commissioners about the County's efforts at Outer Banks Seafood Festival. He said it is hard working staff from a wide range of county departments that makes the event successful.
2. Mr. Outten said the county has the opportunity to participate in meetings with the Bureau of Ocean Energy Management concerning off shore energy being discussed for an area of the Atlantic Ocean 20 miles off the coast of Kitty Hawk. By consensus, the Board agreed with the Manager's recommendation that the county participate in the meetings.

At 6:34 p.m., the Board of Commissioners adjourned until 9:00 a.m., November 3, 2014.



APPROVED:

Respectfully submitted,

By: 
Gary Gross, Clerk to the Board

By: 
Warren C. Judge, Chairman
Dare County Board of Commissioners