



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., November 3, 2014

Commissioners present: Chairman Warren Judge, District 3
Vice-Chairman Allen Burrus, District 4
Virginia Tillett, District 1; Wally Overman, District 1
Max Dutton, District 2; Robert Woodard, District 2;
Jack Shea, District 5

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com

Chairman Judge called the meeting to order at 9:04 a.m. He invited the Rev. Keith Dey from the Lutheran Church to share a prayer, and then he led the Pledge of Allegiance to the flag. Chairman Judge acknowledged the presence of Monica Thibodeau, Mayor Pro Tempore for the Town of Duck.

ITEM 1 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Michelle Gray, Communications Shift Supervisor, received a 10-year pin.
- 2) Wilma Parks, Social Worker III, received a 15-year pin.
- 3) Richard Lewis, Assistant Communications Supervisor, received a 25-year pin.
- 4) Carol Saunders, Payroll Technician, received a 30-year pin.

ITEM 2 – EMPLOYEE OF THE MONTH – NOVEMBER 2014

Radcliff Hester, Parks & Recreation, received the Employee of the Month certificate for November 2014 from Tim White who described the recipient as someone that embodies what it means to be a team player and a role model.

ITEM 3 – PUBLIC COMMENTS

The County Manager outlined the public comments procedure. No one in the meeting room responded to the invitation to make public comments.

ITEM 4 – PROCLAMATION – ALZHEIMER’S DISEASE AWARENESS MONTH

Dianne Denny, Chair of the Dementia & Alzheimer’s Task Force of the Healthy Carolinians, described the scope of the disease and its impact. She encouraged awareness, resources, and support for Alzheimer’s disease. Ms. Denny expressed hope that one day a cure will be found. The County Manager read a Proclamation setting November 2014 as Alzheimer’s Disease Awareness Month.

MOTION

Commissioner Shea motioned to issue a Proclamation establishing November 2014 as Alzheimer’s Disease Awareness Month in Dare County.

Vice-Chairman Burrus and Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 5 – TOURISM BOARD REQUEST FOR SPENDING FROM RESTRICTED FUND (Att. #1)

Lee Nettles, Executive Director of the Outer Banks Visitor’s Bureau, and Monica Thibodeau, Tourism Board Chair, presented a Restricted Fund spending request. Mr. Nettles described Phase 1 of the Master Plan for the Outer Banks Event Site in Nags Head and asked that an amount not to exceed \$3.6 million be spent from the Long Term Restricted Fund. He added that this is an exciting project for the community.

MOTION

Commissioner Tillett motioned to approve spending an amount not to exceed \$3.6 million from the Long Term Restricted Fund for Phase 1 of the Outer Banks Event Site Master Plan.

Commissioner Dutton and Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 6 – DARE COUNTY COMPREHENSIVE TRANSPORTATION PLAN (CTP)

Kerry Morrow with the North Carolina Department of Transportation (NCDOT) presented the Dare County Comprehensive Transportation Plan (CTP). She explained the objective of the CTP and outlined those who were involved. Ms. Morrow described elements of the plan including provisions for highways, public transportation, bicycle and pedestrian access, and ferry service. She presented a series of maps and recommendations. Commissioner Shea expressed concern for a proposed bike path that would run through a forest in Southern Shores and result in the destruction of old established trees in a residential area. It was explained that having an item in the CTP does not guarantee that the item will be requested and funded. Commissioner Tillett asked if Public Hearings were held and Ms. Morrow said three citizen workshops were conducted and that Southern Shores did not bring up the issue that was raised by Commissioner Shea. NCDOT Board Member Malcolm Fearing noted that the CTP is a living document that is not set in stone. He added that a lot of effort has been put into the CTP. After discussing the issue, the Board agreed by consensus to defer action on this item until NCDOT has made presentations to the municipalities in Dare County.

ITEM 7 – HURRICANE ARTHUR COST REPORT AND BUDGET AMENDMENT (Att. #2)

Finance Director, David Clawson, presented a Budget Amendment to correct the amount originally budgeted for Hurricane Arthur disaster recovery. He outlined the costs for debris removal, damage to buildings, equipment, and vehicles, and overtime expense for a total of \$191,739. He reported insurance proceeds of \$76,701 for a net cost of \$115,038. Mr. Clawson explained that Hurricane Arthur represents the type of hurricane that bears the most financial risk for the county because it did not meet the required thresholds for federal or state financial assistance.

MOTION

Vice-Chairman Burrus and Commissioner Overman motioned to adopt the Budget Amendment as presented for Hurricane Arthur disaster recovery.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 8 – MINIMUM BEACH NOURISHMENT FUND BALANCE (Att. #3)

County Manager, Robert Outten, explained the fluctuating nature of municipal beach nourishment projects and raised the issue of what constitutes an affordable balance to the beach nourishment fund. He explained the staff's recommendation (Version 6A) that would set a minimum fund balance in FY2017 at \$8,101,726. Mr. Outten said this amount covers the impact of an early storm and addresses the need for adequate maintenance funds at the end of the five-year cycle. He asked the Board to approve the recommended fund balance model and fund projects based on those minimum balances. Chairman Judge noted that there has been great cooperation between the county and the municipalities on the issue of beach nourishment.

MOTION

Vice-Chairman Burrus motioned to authorize the use of the Beach Nourishment Fund for added costs to town projects and a set a minimum balance for the Beach Nourishment Fund as outlined in version 6-A.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 9 – ARCHITECT SERVICES RFQ FOR EOC/E911 BUILDING

The County Manager described the responses that were received for the Request for Qualifications (RFQ) for architect services for the EOC/E911 Building project. He reviewed the process that was used to evaluate the RFQ's and reported that the Capital Improvements Planning Committee recommends the Schrader Group. Mr. Outten noted that the Schrader Group has done work in areas that are prone to Hurricanes.

MOTION

Commissioner Shea motioned to authorize the County Manager to tour facilities designed by the Schrader Group and negotiate a contract with them for review and approval of the Board of Commissioners.

Commissioner Overman seconded the motion.

VOTE: AYES unanimous

ITEM 10 – 2015 SCHEDULE OF MEETINGS – BOARD OF COMMISSIONERS

Mr. Outten presented a proposed list of meeting dates for the 2015 meetings of the Dare County Board of Commissioners.

MOTION

Commissioner Tillett motioned to approve the 2015 meeting schedule.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

ITEM 11 – CONSENT AGENDA

The Manager presented the Consent Agenda. The items were visually displayed in the meeting room and read into the record.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (10.20.14) **(Att. #4)**

Vice-Chairman Burrus seconded the motion.

VOTE: AYES unanimous

ITEM 12 – BOARD APPOINTMENTS

- 1) Dare County Youth Council

Commissioner Tillett motioned to reappoint Nathan Butcher, Abby Haywood, Kathy Burrus, and Matt Witter; and to appoint Brady Creef (Northern Beaches seat) and Jordan Carmen (At-Large seat).

Commissioners Dutton, Shea, and Overman seconded the motion.

VOTE: AYES unanimous

- 2) Older Adult Services Advisory Council

Commissioner Tillett motioned to reappoint Linda Lengyel and Jonna Midgett; and to appoint Mary Pendill to replace Gisele Mead, Lynn Bloomfield to fill the unexpired term of Julia Haywood due to her passing, and David Faudie to fill the unexpired term of Betse Kelly who has resigned.

Vice-Chairman Burrus seconded the motion.

VOTE: AYES unanimous

- 3) Upcoming Board Appointments

The upcoming Board appointments for December 2014 and January 2015 were announced.

ITEM 13 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Commissioner Dutton

- He expressed appreciation for the service pin recipients.
- Commissioner Dutton commended Radcliff Hester as Employee of the Month.

Commissioner Tillett – None

Vice-Chairman Burrus

- He congratulated the service pin recipients and the Employee of the Month.
- Commissioner Burrus wished a Happy Birthday to his 87-year-old Mother in Law, Mildred Stowe Willis.
- He thanked NCDOT for their work during the recent storm. He noted that he has real concerns about the privatization of NCDOT services on Hatteras and Ocracoke Islands.
- He wished Commissioner Shea and other Veterans a Happy Veterans Day.

Commissioner Shea

- He thanked the service pin recipients for their outstanding work for Dare County.
- Commissioner Shea congratulated the Employee of the Month.
- He urged everyone to vote on Election Day.
- Commissioner Shea thanked all Veterans for their service.

Commissioner Overman

- He commended the service pin recipients and the Employee of the Month.
- Commissioner Overman reported on the annual banquet for Dare Challenge and gave high marks to Pastor Daniels and the outstanding work that Dare Challenge has done in helping people reclaim their lives.
- He expressed hope that the recent visit by a delegation from China will blossom into investment in Dare County.

Commissioner Woodard

- He congratulated the service pin recipients and the Employee of the Month
- Commissioner Woodard expressed gratitude and thanks to all Veterans.
- He echoed the remarks made by Commissioner Shea about the importance of everyone exercising their right to vote.

Chairman Judge

- He briefed Commissioners on talks that have been held between members of the School Board and Dare County. He said meetings have involved three Commissioners, the County Manager, the County Finance Director, three School Board Members, the School Superintendent, and the School's Finance Director. He said he had hoped to have a report to the Board of Commissioners by November or December in anticipation of the 2016 budget process; however, while progress has been made, it has been slower than anticipated. He added that we are all using the same words and language to describe budget items, which represents a good first step forward.

MANAGER'S/ATTORNEY'S BUSINESS

1. Mr. Outten said Eric Kaplan with the Hatteras Island Ocean Center is helping the Trustees of the Hatteras Village Community Center District with a Visitors Bureau

grant application to purchase property for an oceanfront park that will provide public beach access. He explained that a letter of support from Dare County would help the grant applications. Mr. Outten said if the Board agrees he would send a letter expressing support for the project and a willingness to assist on grant applications depending on their terms.

MOTION

Vice-Chairman Burrus motioned to authorize the County Manager to give support to the Hatteras Civic Association grant application as outlined by the County Manager.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 14 – CLOSED SESSION – PERSONNEL MATTER

The County Manager asked for a Closed Session pursuant to NCGS 143-318.11(a)(6) to review the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, and to approve the Minutes of the last Closed Session.

MOTION

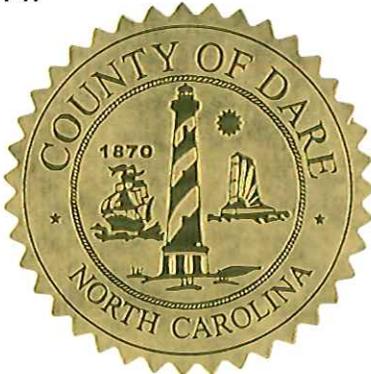
Commissioner Shea motioned to go into Closed Session pursuant to the provisions of the North Carolina General Statutes cited by the County Manager.

Commissioner Dutton seconded the motion.

VOTE: AYES unanimous

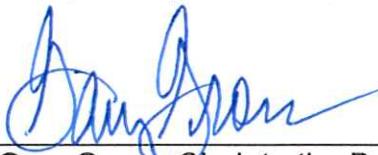
At 10:31 a.m., the Commissioners exited the room to meet in Closed Session. They reconvened at 11:06 a.m. and Mr. Outten reported that during the Closed Session the Board approved previous Closed Session Minutes, gave guidance to the County Manager, and took no other action.

At 11:06 a.m., the Board of Commissioners adjourned until 9:00 a.m., December 1, 2014.



APPROVED:

Respectfully submitted,

By: 
Gary Gross, Clerk to the Board

By: 
Chairman, Board of Commissioners